**APPLICATION FOR THE ALPHONSE CHAPANIS AWARD**

The Alphonse Chapanis Award is presented to a student or students for outstanding human factors research conducted while enrolled in an appropriate academic program and presented as a paper or poster at the HFES Annual Meeting. Students apply for this award by submitting this application form along with their accepted full proceedings papers to the award committee chair. Short abstracts are not eligible for this award. The committee will select three finalists to present their papers for judging at a special session at the Annual Meeting. The recipient of the Alphonse Chapanis Award will be announced during the Annual Meeting. A cash award of $2,000 accompanies the award certificate.

# Eligibility Requirements

1. The first author must be an enrolled student **at the time of presentation**, and the work presented must be primarily that of the first-author student. Coauthors may include faculty or other collaborators if the work being submitted and presented is **primarily** that of the first-author student.
2. The proceedings paper must be **accepted** for presentation at the 2025 ASPIRE Meeting of the Human Factors and Ergonomics Society.
3. The proceedings paper must be the result of work accomplished by the students(s) while enrolled in an appropriate academic program.
4. The proceedings paper must be submitted for publication as part of the ASPIRE proceedings.
5. The student (or, in the case of multiple authors, at least one of the students) must make the oral presentation at ASPIRE.
6. To complete your submission:
	* The advisor or project leader must complete **Section II of this form, attesting to the student's role** in terms of independent contribution, innovation, and the magnitude of effort, **by June 17, 2025.**
	* Authors should submit SECTION I of this form by email to education@hfes.org by **June 17, 2025**.
	* A copy of the final proceedings paper must be submitted.

**SECTION I. PAPER AND AUTHOR INFORMATION (PLEASE TYPE OR PRINT CLEARLY)**

**Title of paper:**

**First Author (MUST BE A STUDENT)**

|  |  |  |  |
| --- | --- | --- | --- |
| *Full Name (First and Last)* | *E-mail Address* | *Affiliation (School Name)* | *Role\** |
|  |  |  |  |

|  |  |
| --- | --- |
| *School Address* |  |
| *Program of Study* |  |

**Student Co-Author(s)**

|  |  |  |  |
| --- | --- | --- | --- |
| *Full Name (First and Last)* | *E-mail Address* | *Affiliation (School Name)* | *Role\** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Nonstudent Co-Author(s)**

|  |  |  |  |
| --- | --- | --- | --- |
| *Full Name (First and Last)* | *E-mail Address* | *Affiliation* | *Role\** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

\*Specify role on the research project (e.g., collaborator, project team member, principal investigator, supervisor, course instructor, project sponsor, subject matter expert, etc.).

**SECTION II. ADVISOR / PROJECT LEADER ATTESTATION** (must be completed and signed by advisor/project leader)

For each criterion below, please rate the first-author student’s level of contribution on this research project, where 1 = Negligible contribution by student, primarily the work of others.

2 = Contribution shared equally with others. 3 = Substantial contribution by student.

4 = Primarily the contribution of the student.

5 = Maximal contribution by student; entirely the student’s work.

*Note*: If multiple student co-authors completed the work as part of a class group project, indicate as such in the

*Comments* section.

|  |  |
| --- | --- |
| **Criteria** | ***Rating*** |
| Independent contribution to the overall research project |  |
|  *Comments:*  |  |
| Innovation in the conception of the research project |  |
|  *Comments:*  |  |
| Innovation in the execution/realization of the research project |  |
|  *Comments:*  |  |
| Effort in the research project |  |
|  *Comments:*  |  |
| Effort in writing the proceedings paper to be presented |  |
|  *Comments:*  |  |

**Research Type**

Indicate the nature of the research reported in the paper (select one):

 Dissertation

 Master’s thesis

 Senior Project

 Lab project

 Class project

 Other: please specify

By signing below, you attest that the student author has met all the eligibility requirements for the Chapanis Award as stated here:

* + - The first author is a student enrolled in an appropriate academic program.
		- The work presented is primarily that of the first-author student.
		- The proceedings paper is the result of work accomplished by the students(s) while enrolled in an appropriate academic program.

Signature: Date: Name (print): Title: Affiliation: E-mail address:

**Please send the completed forms and copy of the paper no later than June 17, 2025, to the 2025 Chapanis Award Committee via** **education@hfes.org**